



# GREEN EVENTS



## HOW TO HOST A GREEN EVENT

Hosting a Green Event is simple. Just follow these steps.

Step 1: Identify an individual or team to take responsibility for the recycling program.

Step 2: Contact Green Star (278-7827) for information about the program, including a list of available recycling bins and supplies and the types of materials that can be recycled. Talk with Green Star staff to determine the types and quantities of recycling bins needed.

Step 3: Pick up bins and other supplies from Green Star and fill out a simple form to ensure necessary communication with Green Star staff.

Step 4: Arrange volunteers to help maintain the recycling program throughout your event.

Step 5: Determine how materials will be transported from your event to the Anchorage Recycling Center. Pick-up services are available or materials can be dropped off. Contact pick-up services listed below for more information about their services. Prices may be determined at the time of pick-up if exact quantities are not known.

- Girmscheid Enterprises, pick-up: 770-1720
- Alaska Waste, pick-up: 563-3717 (larger quantities collected in dumpsters)
- Anchorage Recycling Center, drop-off at 6161 Rosewood St.: 562-2267

Step 6: After completion of the Green Event, simply rinse the bins if needed and return them, along with other borrowed supplies, to Green Star.

Step 7: Provide Green Star with an estimate of the quantities of materials collected for recycling.

Display the Green Events **GREEN STAR** logo at your event with pride!

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